

**GREENCASTLE PARKS & RECREATION DEPARTMENT
JOB DESCRIPTION**

Position Title: **Lifeguard**

Responsible to: Aquatics Director and Assistant Manager(s)

Department: Parks & Recreation

Employment Terms: Seasonal

General Statement of Duties: Under the direction of the Aquatics Director and Assistant(s) ensures the safety of patrons of the Greencastle Aquatics Center by preventing and responding to emergencies.

Qualifications:

- American Red Cross Lifeguarding Training & First Aid
- American Red Cross CPR for the Professional Rescuer
- Water Safety Instructor is preferred, but not required.
- Successfully complete the organization's lifeguard interview & practical test

Duties and Responsibilities:

- Reports to work prior to scheduled time in full uniform
- Maintains rapport and a positive image with the patrons
- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency
- Prevent unnecessary accidents by employing preventative lifeguard techniques
- Provides emergency care and treatment as required until the arrival of emergency medical services
- Presents professional appearance and attitude at all times, and maintains a high standard of customer service
- Participation in all required in-service training programs
- Performs various maintenance duties as directed to maintain a clean and safe facility
- Prepares and maintains appropriate activity reports
- Performs miscellaneous job-related duties as assigned
- The Greencastle Board of Park Commissioners reserves the right to reject any and all submissions based on the commission's best interest and to waive any irregularities it may see fit with an applicant's qualifications. The City of Greencastle is an Equal Opportunity Employer, which does not discriminate on the basis of race, color, religion, sex, national origin, disability, age or other unlawful bias.

I, _____, have read and understand the above job description and agree to meet the responsibilities listed to the best of my abilities.

Signed: _____ **Date:** _____

Witness: _____ **Date:** _____