

# City of Greencastle

City Hall  
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**Teresa P. Glenn**  
Clerk Treasurer

## **Greencastle Common Council Minutes Special Session 5:30 PM**

**Greencastle City Hall**

**July 31, 2007**

- I. Call to order; Roll Call
  - A. Meeting called to order at 5:35PM by Mayor Nancy Michael; Roll call: Bob Sedlack, Russ Evans and Mark Hammer present; John Lanie and Tom Roach absent.
- II. Budget Review
  - A. Mayor Michael started meeting with discussion on Salary Ordinance. Clerk Treasurer Teresa Glenn reviewed worksheets presented to council. Glenn shared that she met with DLGF on Friday and received approval to proceed with requests. Mayor Michael shared that Salary Ordinance reflects an average of 2.5% increase or \$700 for each employee and \$1,100 increase to each department head. All part-time salaries remained the same as 2006. Stated that Assistant Engineer position will be eliminated for 2007. Discussion on salary ordinance.
  - B. Review of EDIT budget.
  - C. Review of CCD budget.
- III. Review of Department Budgets
  - A. Mayor Michael began with comment to council that all departments have flat lined their budgets. The only increase is in the 100's which is the personnel expenses.
  - B. Review of Attorney's budget
  - C. John Lanie arrived at 6:28 PM
  - D. Review of Planner budget.
  - E. Engineer Budget Review
    1. Reduction in staff with elimination of Assistant Engineer position. Adding contractual dollars to Park and MVH Budget.
  - F. Cemetery Budget Review with CGI
  - G. Fire General; CCF and Fire Pension Budget Reviews
    1. Chief Newgent discussed new Firefighter Engineer Position. These are not additional positions only making 3 firefighters engineers also with \$1,000 addition to salary.
  - H. Police General; Police Pension
  - I. Park and Recreation Budget Review
  - J. MVH, LRS Budget Reviews
    1. Major Moves dollars included in revenues and \$100,000 added for sidewalks.
  - K. BOW Budget Review
    1. Increase in Water Hydrant Rental due to rate increase.
  - L. CT Budget Review
    1. Question from Counselor Lanie as to continued need for CPA. Clerk Glenn stated she wishes to continue use of CPA to review General Ledger monthly.
  - M. Common Council review
  - N. Mayor
    1. Discussion on Mayor's promotional line; should a line be created for Celebrate "4"? Mayor stated next year, 2008, she would like to do that.
  - O. GO Bond
- IV. Adjournment
  - A. Mayor Michael thanked Dept. heads and everyone for all their work in putting the budgets together. Council agreed by consensus to advertise as presented with

changes and corrections. Motion by Mark Hammer to adjourn at 8:38 PM, second by Bob Sedlack, unanimous approval.

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Nancy A. Michael, Mayor

ATTEST:

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Teresa P. Glenn, Clerk Treasurer