

# City of Greencastle

City Hall  
One North Locust Street, P.O. Box 607  
Greencastle, Indiana 46135  
765.653.9211  
[ldunbar@cityofgreencastle.com](mailto:ldunbar@cityofgreencastle.com)



Lynda R. Dunbar  
Clerk Treasurer

## Greencastle Common Council Regular Meeting Minutes

June 14, 2016

7:00 P.M.

Greencastle City Hall

### I. Pledge of Allegiance

### II. Call to Order; Roll Call

Mayor William Dory called the meeting to order at 7:00 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present: Adam Cohen, Stacie Langdon, Steve Fields, Tyler Wade, Gary Lemon and Dave Murray. Mark Hammer arrived during special requests.

### III. Public Petitions and Comments: None

### IV. Special Requests

- **Noise Ordinance Waiver Request – Elks Lodge – Don Owen** - Motion by Adam Cohen to approve a noise waiver on 6/18/2016 from 8 am to 10 pm at Elks Lodge Parking Lot, second Tyler Wade, 7-0, motion passed.
- **Street Closure- Putnam County Fair Parade-** Motion by Steve Fields to approve the Putnam County Fair Parade route as presented, second Gary Lemon, 7-0 motion carried.
- **Street Closure- Almost Home- Gail Smith-** Motion by Dave Murray to approve the Music Fest street closure on August 27, 2016 from 6 am to 1 am, second Gary Lemon, 7-0 motion carried.
- **Street Closure- Mainstreet Greencastle-** Motion by Adam Cohen to approve Mainstreet Greencastle request of extending the street closure to the alleyway on Franklin Street to allow Myer's Market to have BBQ seating, second Gary Lemon, 7-0 motion carried.

**Item C. under New Business was moved up to this part of the meeting.**

- C. Greencastle Community School Corporation Board of Trustees Appointment.** - Motion by Adam Cohen to approve Denise Sigworth as the Common Council appointment to the Greencastle Community School Corporation Board of Trustee, second Tyler Wade, 7-0, motion carried.

### V. Department Reports:

- a. Cemetery – Ernie Phillips
- b. Engineer –
- c. Fire Department – John Burgess

- d. Park and Recreation – Rod Weinschenk
- e. Planner – Shannon Norman
- f. Police Department – Tom Sutherlin
- g. Department of Public Works – Brad Phillips
- h. Water & Wastewater Department – Vacant
- i. City Attorney - Laurie Robertson Hardwick

## VI. Reports

- a. **Mayor's Report-** Mayor updated the council on the following items:
  - The BOW sidewalk project has started.
  - Curry and Associates is about 50% completed on the design of the Wastewater Treatment Plant Building.
  - YMCA- Still fine tuning the RFQ for construction.
  - Budget process is beginning and I will be meeting with each department head to discuss what is needed to operate in 2017.
  - Fire Station bids will be rejected. Bids were all too high. We will have to reevaluate and go out for re-bid.
  - Celebrate 4 is going well and we continue to receive donations.
- b. **Clerk-Treasurer's Report-** Clerk Treasurer updated the council on the following items:
  - Budget Process is beginning. Will attend DLGF training in Rockville to get any new updates.
  - Internal Controls- We are meeting every Thursday morning to review the City's internal controls. We are starting off by reviewing our Employee Handbook.
  - We will email out the fund balances to the council after the BOW of meets.
  - I requested three council members serve on the budget committee for 2017. Tyler Wade, Mark Hammer and Gary Lemon volunteered.
- c. **Councilors' Report-** The following Councilors updated the council on the following items:
  - Adam Cohen commented that the Common Council had been invited to the Putnam County Hospital Health Initiative on June 30, 2016. He thought someone from the council should attend. Stacie Langdon thought she would try to go. Adam Cohen also said he heard good comments about how good the downtown looked during alumni weekend.
  - Stacie Langdon publicly thanked Dawn Puckett for her service as Greencastle Community School Superintendent.
  - Dave Murray thanked the county for toxaway day. Dave asked Mayor Dory if he had made his CACFID appointments. Mayor Dory said he was still organizing projects and no appointments have been made.

## VII. Approval of Minutes

- a. **Regular Session-May 10, 2016**

b. **Special Session –May 24, 2016**

c. **Special Session- May 31, 2016**

Motion by Dave Murray to approve the May 10, 2016 regular and May 24, 2016 and May 31, 2016 special session minutes as presented, second by Gary Lemon, Regular Session, 7--0, motion carried. Adam Cohen abstain from voting on the May 24, 2016 and May 31, 2016 since he was not able to attend, 6-0, motion carried.

**VIII. Approval of City Claims**

a. Motion by Mark Hammer to approve claims as presented, second by Stacie Langdon, 6-0, motion carried. Steve Fields abstained due to Jameson Coffee invoice.

**IX. Old Business-**

**A. Ordinance 2016-4 An Ordinance Establishing a Materiality Threshold**

**(Second Reading)** - Motion by Adam Cohen to approve Ordinance 2016-4 (Second Reading) as presented, second Mark Hammer, 7-0, motion carried.

**X. New Business**

**A. Ordinance 2016-6 An Ordinance for Compliance with the Uniform Internal Control Standards for Indiana Political Subdivision in Accordance with IC 5-11-1-27 (First Reading)-**

Motion by Adam Cohen to waive the reading of the attached policies, second Gary Lemon, 7-0, motion carried. Motion by Tyler Wade to approve Ordinance 2016-6 (First Reading) as presented, second Steve Fields, 7-0, motion carried.

**B. Ordinance 2016-7 – An Ordinance Creating the LOIT Special Distribution Fund ( First Reading)-**

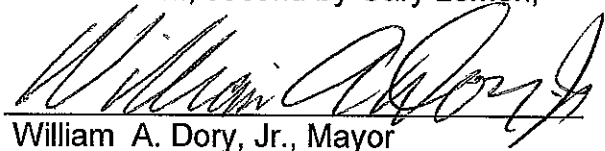
Motion by Dave Murray to approve Ordinance 2016-7 (First Reading) as presented, second Tyler Wade, 7-0, motion carried.

**C. Approval of Annual TIF Letter-** Motion by Dave Murray to increase the amount captured to \$100,000,000, second Mark Hammer, 7-0, motion carried. A committee of Dave Murray, Gary Lemon and Mark Hammer will meet by November 2016 to consider how much TIF dollars we need to capture in the future.

**D. Appointment to DePauw Relations Committee-** Jennifer Cannon. Extension Agent was suggested to serve on this committee. She had not been contacted so therefore further consideration was tabled until she could be asked.

**XI. Adjournment**

Motion by Steve Fields to dismiss at 8:37 PM, second by Gary Lemon, 7-0, motion carried.

  
William A. Dory, Jr., Mayor

ATTEST:

  
Lynda R. Dunbar, Clerk Treasurer