

# City of Greencastle

City Hall  
One North Locust Street, P.O. Box 607  
Greencastle, Indiana 46135  
765.653.9211  
[ldunbar@cityofgreencastle.com](mailto:ldunbar@cityofgreencastle.com)



Lynda R. Dunbar  
Clerk Treasurer

## Greencastle Common Council Special Meeting Minutes

February 29, 2016

7:00 P.M.

Greencastle City Hall

### I. Call to Order; Roll Call

Mayor Dory called the meeting to order at 7:00 PM; upon roll by Clerk Treasurer Lynda Dunbar the following were present: Adam Cohen, Gary Lemon, Dave Murray, Stacie Langdon, Steve Fields and Tyler Wade. Mark Hammer absent.

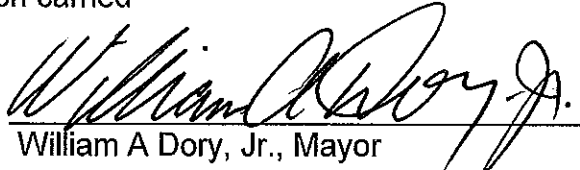
### II. Department Head Discussions:

- A. **Shannon Norman – City Planner** - Ms. Norman felt it was important for the new council to know that the City Planner does a lot of different things and she is always available to help any way that she can. She shared that one of the biggest items for 2016 is unsafe buildings. During her time she summarized for the council the state statute requirements for unsafe buildings and stressed this is not a speedy process. She had compiled a list of the top eight structures that she had received the most complaints on. She is open to moving forward on any building upon their request.
- B. **Brad Phillips, Street Commissioner** – Mr. Phillips provided the council a report that summarized his department, capital improvement projects, accomplishment for 2015 and list and age of equipment. The council asked Brad what is the biggest issue facing the street department. He explained getting all the roads in the city fixed with a little bit of money. He explained how he determined what roads get repaired and the difference between just doing overlays and really fixing the roads. Brad said he is very excited about completing the sign project in 2016. This was an unfunded requirement that all the street signs had to meet certain governmental guidelines.
- C. **Ernie Phillips- Cemetery** - A report was given to the council summarizing the Cemetery's 2015 accomplishments. Mr. Phillips explained to the council that the cemetery is overseen by a board of four individuals that are appointed by the Mayor. Ernie also explained the fee structure for the cemetery and how much revenue has been received over the last five years from selling plots, interments and mausoleum sales. The remaining income for the cemetery comes from property taxes. Adam Cohen expressed to the council his desire to see cemetery markers someday in the children's section.

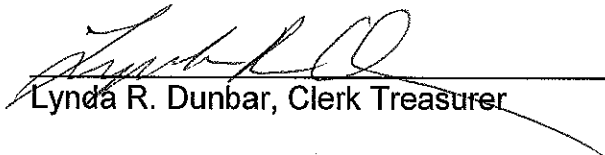
D. **Rod Weinschenk- Parks Director-** Mr. Weinschenk provided the council with the 2016 Program and Event Guide and their 2016-2020 Master Plan Implementation Schedule. Rod explained to the council all of his different programs and how the park's department has expanded. The park's department is also governed by an appointed parks board.

III. **Adjournment**

Motion was made by Adam Cohen to adjourn the meeting at 9:28 second by Tyler Wade, 6-0, motion carried

  
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William A Dory, Jr., Mayor

ATTEST:

  
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Lynda R. Dunbar, Clerk Treasurer