

**GREENCASTLE PARKS & RECREATION DEPARTMENT  
JOB DESCRIPTION**

**Position Title:** Concession Stand Attendant

**Responsible to:** Aquatic Manager and Aquatic Assistant Manager

**Employment Terms:** Seasonal

Qualifications:

- Should be at least 16 years of age.
- Should have previous cash handling experience, including use of a cash register.
- Knowledge and ability to operate concession equipment including: soda fountain, deep fryer, microwave, nachos and hotdog warmers, and other equipment.
- CPR and First Aid Certification preferred.

Duties and Responsibilities:

- Have knowledge of fees and charges, and their recording requirements relating to concessions operations.
- Responsible for handling money in a safe and accurate manner.
- Maintains an acceptable appearance of both dress and personal hygiene.
- Stock merchandise and maintain inventory records.
- Prepare and sell concessions to the public.
- Maintain his/her work area to appropriate facilities standards.
- Complete other duties as assigned.

I, \_\_\_\_\_, have read and understand the above job description. I agree to meet the responsibilities listed to the best of my ability.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_