

City of Greencastle

City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135
765.653.9211
ldunbar@cityofgreencastle.com



Lynda R. Dunbar
Clerk Treasurer

Greencastle Common Council Regular Meeting Minutes

January 8, 2013

7:00 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham, Mark Hammer, Phyllis Rokicki and Terry Smith

II. Public Petitions and Comments: None

III. Special Requests: None

IV. Department Reports:

- a. Cemetery – Ernie Phillips
- b. Engineer –
- c. Fire Department – Bill Newgent
- d. Park and Recreation – Rod Weinschenk
- e. Planner – Shannon Norman
- f. Police Department – Tom Sutherlin
- g. Department of Public Works – Brad Phillips
- h. Water & Wastewater Department – Richard Hedge
- i. City Attorney - Laurie Robertson Hardwick

VI. Reports

- a. Mayor's Report
- b. Clerk-Treasurer's Report
- c. Councilors

VII. Approval of Minutes

- a. **Regular Session-December 11, 2012** - Motion by Jinsie Bingham to approve minutes with the word system added after park to have better clarification, second by Mark Hammer, 5-0, motion carried.
- b. **Special Session- December 18, 2012**- Motion by Mark Hammer to accept the minutes as presented, second Terry Smith, 4-0, Adam Cohen abstained, motion carried.

VIII. Approval of City Claims

- a. Motion by Mark Hammer to approve claims as presented, second by Phyllis Rokicki, 5-0, motion carried.

IX. Old Business

- A. **Ordinance 2012-17-** An Ordinance Amending Section of the Greencastle City Code Regarding Traffic and Parking (Second Reading). Motion was made by Adam Cohen to accept Ordinance 2012-17 as presented, second by Terry Smith, 5-0, motion carried.
- B. **BZA Appointment-** Motion was made by Adam Cohen to appoint Emily Watts to the BZA, second by Jinsie Bingham, 5-0, motion carried.

X. New Business

- A. **Permission to begin the process of Refinancing The County Economic Development Income Tax Revenue Bond, Series 2001**
A motion was made by Adam Cohen to allow the Clerk Treasure Lynda Dunbar to begin the process of refinancing the County Economic Development Income Tax Revenue Bond, Series 2001, second by Phyllis Rokicki, 5-0, motion carried.
- B. **Resolution 2013-1-** A Resolution Declaring an Economic Revitalization Area (Heartland Automotive, LLC-New Equipment). A motion was made by Mark Hammer to allow the mayor to skip the reading of the property descriptions, second Terry Smith, 5-0, motion carried. A motion was made by Mark Hammer to accept Resolution 2013-1 as presented, second by Jinsie Bingham, 5-0, motion carried.
- C. **Organizational Matter**
 - 1. Election of Council President
 - a. Motion by Terry Smith to nominate Adam Cohen, second by Mark Hammer, 4-0 Adam Cohen abstained, motion carried
 - 2. Date, Time and Place for 2012 Council Meeting
 - a. Motion was made by Adam Cohen to have the Council meeting on the second Tuesday at 7:00 p.m. at City Hall, second by Mark Hammer, 5-0, motion carried.
 - 3. Annual appointment to Redevelopment Commission
 - a. Tanis Monday and Erika Gilmore were presented to the council for reappointment. A motion by Mark Hammer was made to accept these names and second by Terry Smith, 5-0, motion carried.
- D. **Council Assignment:** The following assignments were made:
 - 1. Planning Commission – Mark Hammer
 - 2. Park Board - Terry Smith
 - 3. Economic Development Commission – Jinsie Bingham
 - 4. Cable Access – Adam Cohen
 - 5. Chamber of Commerce – Laurie Hardwick

6. Tree Board – Phyllis Rokicki
7. Greencastle/Putnam County Development Center – Jinsie Bingham
8. Putnam County 911 – Terry Smith

E. **Department Liaisons:** The following assignments were made:

1. Department of Public Works – Mark Hammer
2. Fire Department – Phyllis Rokicki
3. Forest Hill Cemetery – Jinsie Bingham
4. Parks and Recreation – Terry Smith
5. Planning – Mark Hammer
6. Police Department – Adam Cohen
7. Utilities – Terry Smith

D. Retreat Dates for the Council will be January 22, 2012 and January 24, 2012 at 6:30 at City Hall

XI. Adjournment

Motion by Jinsie Bingham to dismiss at 7:58 PM, second by Terry Smith, 5-0, Motion carried.

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

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Lynda R. Dunbar

Clerk Treasurer

Greencastle Common Council Special Meeting Minutes

January 22, 2013

6:30 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 6:30 PM; upon roll by Clerk Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham, Mark Hammer, and Phyllis Rokicki. Terry Smith Absent

II. Department Head Discussions:

- A. **Rod Weinschenk, Parks and Recreation Director** – Mr. Weinschenk provided a hand-out of 2012 List of Accomplishments and 2013 Departmental Goals. He informed the council that the Aquatic Center will need to undergo some major repairs so they can open by Memorial Day 2013. The Parks Department will continue working on ADA requirement. Mr. Weinschenk was very excited about future of all the Greencastle Parks and it future improvements.
- B. **Brad Phillips, Public Works Commissioner** – Mr. Phillips distributed to the council a 2012 year end summary and 2013 goals. He shared that he met all his goals for 2012. In 2013 the highlights will be the improvement of drainage, sidewalks, and resurfacing city streets. The department's biggest concern is its aging equipment.
- C. **Ernie Phillips, Forest Hill Cemetery Superintendent**- Mr. Phillips provided copies of the cemetery review of 2012 and goals for 2013. Council requested Mr. Phillips to get prices on grave markers for the children's section. The main goal for 2013 was to continue its efforts to beautify the cemetery.
- D. **Bill Newgent, Fire Chief**- Chief Newgent gave a presentation entitled "Lesson Learned for Local Government". Chief Newgent discussed with the council his experiences in Henryville and Hurricane Sandy. Discussion was held on how prepared the City of Greencastle would be in the event of an emergency.

III. Adjournment

Motion was made by Jinsie Bingham to adjourn the meeting at 9:05
Second Adam Cohen, 4-0, motion carried

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

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Lynda R. Dunbar

Clerk Treasurer

Greencastle Common Council Special Meeting Minutes

January 24, 2013

6:30 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 6:30 PM; upon roll by Clerk Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham, Mark Hammer, and Phyllis Rokicki. Terry Smith Absent

II. Department Head Discussions:

A. **Shannon Norman, City Planner** – Ms. Norman stated some of her biggest achievement for 2012 was the removal of unsafe building in the City of Greencastle. The council agreed and would like it to continue to be a high priority for the city. Ms. Norman also felt the MS4 projects were also very successful in 2012.

B. **Tom Sutherlin, Police Chief** – Chief Sutherlin felt 2012 had some trying times for his department. However, moral is good and they continue to train to meet all the different situations they may encounter. Training will continue to be a priority. Police Department is working closely with schools to review safety plans and provide training to school staff. Chief Sutherlin will continue to review work schedules of officers so he can provide the best work environment possible.

C. **Richard Hedge, Utilities Superintendent**- Mr. Hedge provided summary of accomplishments for 2012 and goals for 2013 which include the 5 year plan for water and wastewater.

D. **Laurie Hardwick, City Attorney**- Ms. Hardwick provided a list of 2013 goals to the council. The Stellar Communities Grant, Albin Pond Dam and American with Disabilities compliance manual and Unsafe Buildings have been the majority of her 2012 activities.

A motion was made by Adam Cohen to have a Special Session on February 20, 2013 at 6:30 to discuss some of councils goals, second Phyllis Rokicki, 4-0, motion carried.

III. Adjournment

Motion was made by Jinsie Bingham to adjourn the meeting at 8:54
Second Phyllis Rokicki, 4-0, motion carried

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

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Lynda R. Dunbar

Clerk Treasurer

Greencastle Common Council Regular Meeting Minutes

February 12, 2013

7:00 P.M.

Greencastle City Hall

I. **Call to Order; Roll Call**

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present: Adam Cohen, Mark Hammer, Phyllis Rokicki and Terry Smith. Absent Jinsie Bingham.

II. **Public Petitions and Comments:** None

III. **Special Requests:**

- A. Street Closure- Greencastle Farmers Market-Paula Evans- A motion was made by Mark Hammer to allow the Street Closures with the stipulation that the Farmer Market meet with the Fair On The Square Committee to work together on a solution on how both events can be held on May 11, 2013, second Phyllis Rokicki, 4-0 motion carried
- B. Street Closure- DePauw Univ. Little 5 – Paul Dugdall- A motion by Adam Cohen to allow the Street Closures with the stipulation that Mr. Dugdall provided a certificate of insurance and a copy of the release form for the event to Laurie Hardwick, City Attorney for her approval, second Terry Smith, 4-0, motion carried
- C. Street Closure- DePauw Univ. Commencement – Tony Robertson- A motion was made by Phyllis Rokicki to allow the Street Closures with the stipulation that the University notify Gobin United Methodist Church of the times the street closures, second Terry Smith, 4-0, motion carried.
- D. Collegiate Bike Race- A motion was made by Mark Hammer to allow the Collegiate Bike Race to run at the Big Walnut Sports Park, second Terry Smith, 4-0, motion carried.

IV. **Department Reports:**

- a. Cemetery – Ernie Phillips
- b. Engineer –
- c. Fire Department – Bill Newgent
- d. Park and Recreation – Rod Weinschenk
- e. Planner – Shannon Norman
- f. Police Department – Tom Sutherlin
- g. Department of Public Works – Brad Phillips
- h. Water & Wastewater Department – Richard Hedge
- i. City Attorney - Laurie Robertson Hardwick

VI. Reports

- a. Mayor's Report
- b. Clerk-Treasurer's Report
- c. Councilors

VII. Approval of Minutes

- a. **Regular Session-January 8, 2013** - Motion by Phyllis Rokicki to approve minutes as presented, second by Mark Hammer, 4-0, motion carried.
- b. **Special Session- January 22, 2013**
- c. **Special Session- January 24, 2013**
Motion by Phyllis Rokicki to accept the minutes for January 22, 2013 as presented and January 24, 2013 with corrections made to buildings under item A and morale in item B, second Mark Hammer, 3-0, Terry Smith abstained, motion carried.

VIII. Approval of City Claims

- a. Motion by Adam Cohen to approve claims as presented, second by Terry Smith, 3-0, Mark Hammer abstained, motion carried.

IX. Old Business-None

X. New Business

- a. **Resolution 2013-2- A Resolution Amending Resolution 2008-26, A Resolution Amending Resolution 2008-21, Approving Funds for The Construction of Ivy Tech Community College-** Motion was made by Terry Smith to accept Resolution 2013-2 as presented, second Mark Hammer, 4-0, motion carried.
- b. **Resolution No. 2013-4- A Resolution Declaring Official Intent To Purchase Property For Homeless Shelter-** Motion was made by Adam Cohen to accept Resolution 2013-4 as presented, second Terry Smith, 4-0, motion carried.
- c. Executive Session and Special Session February 20, 2013. Executive Session will start at 6:30 p.m. and Special Session at 7:30 p.m.

XI. Adjournment

Motion by Terry Smith to dismiss at 8:25 PM, second by Mark Hammer, 4-0, motion carried.

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

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Lynda R. Dunbar
Clerk Treasurer

Greencastle Common Council Special Session Minutes

February 20, 2013

7:30 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 7:30 PM; upon roll by Clerk Treasurer Lynda Dunbar the following were present: Adam Cohen, Terry Smith, and Phyllis Rokicki. Jinsie Bingham and Mark Hammer Absent

II. Public Petitions and Comments-None

III. Old Business-None

IV. New Business

- A. **Cancellation of Warrants-Old Outstanding Checks-** Motion was made by Phyllis Rokicki to cancel the old outstanding warrants that were presented, second Terry Smith, 3-0, motion carried.
- B. **Common Council discusses Goals for 2013-** No formal action was taken. The Common Council members had a conversation on how Greencastle can continue to be a vibrant community. The Stellar Grant Project is a once in a life time opportunity. We need to be open in how we as a council can help growth in our downtown. It was also discussed how we communicate to our residents. It was determined we are doing this through our Facebook page, an active website, weekly radio interview.

V. Adjournment

Motion was made by Phyllis Rokicki to adjourn the meeting at 8:05
Second Terry Smith, 3-0, motion carried

Susan V. Murray, Mayor

ATTEST:

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Lynda R. Dunbar
Clerk Treasurer

Greencastle Common Council Regular Meeting Minutes

March 12, 2013

7:00 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham Mark Hammer, Terry Smith and Phyllis Rokicki.

II. Public Petitions and Comments: None

III. Special Requests: None

A.

IV. Department Reports:

- a. Cemetery – Ernie Phillips
- b. Engineer –
- c. Fire Department – Bill Newgent
- d. Park and Recreation – Rod Weinschenk
- e. Planner – Shannon Norman
- f. Police Department – Tom Sutherlin
- g. Department of Public Works – Brad Phillips
- h. Water & Wastewater Department – Richard Hedge
- i. City Attorney - Laurie Robertson Hardwick

VI. Reports

a. Mayor's Report-

1. Congratulation to DePauw Women's Basketball Team
2. Greencastle will participate April 4th in the National Community Day at the State House
3. Mayor will appear on the Gary Dick Show highlighting the Stellar Project in Greencastle
4. Stellar Projects are continuing as planned

B. Clerk-Treasurer's Report

1. State Board of Accounts is doing our annual audit.

C. Councilors

1. Congratulations to Nash Firebaugh for competing at the IHSAA State Swimming Meet.
2. Congratulations to the DePauw Ethics Team for winning the National Championship.

IV. Approval of Minutes

A. **Regular Session-January 8, 2013** - Motion by Phyllis Rokicki to approve minutes as presented, second by Mark Hammer, 4-0, motion carried.

B. **Special Session- January 22, 2013**

C. **Special Session- January 24, 2013**

Motion by Phyllis Rokicki to accept the minutes for January 22, 2013 as presented and January 24, 2013 with corrections made to buildings under item A and morale in item B, second Mark Hammer, 3-0, Terry Smith abstained, motion carried.

V. Approval of City Claims

A. Motion by Adam Cohen to approve claims as presented, second by Terry Smith, 3-0, Mark Hammer abstained, motion carried.

VI. Old Business-None

VII. New Business

A. **Resolution 2013-2- A Resolution Amending Resolution 2008-26, A Resolution Amending Resolution 2008-21, Approving Funds for The Construction of Ivy Tech Community College-** Motion was made by Terry Smith to accept Resolution 2013-2 as presented, second Mark Hammer, 4-0, motion carried.

B. **Resolution No. 2013-4- A Resolution Declaring Official Intent To Purchase Property For Homeless Shelter-** Motion was made by Adam Cohen to accept Resolution 2013-4 as presented, second Terry Smith, 4-0, motion carried.

c. Executive Session and Special Session February 20, 2013. Executive Session will start at 6:30 p.m. and Special Session at 7:30 p.m.

VIII. Adjournment

Motion by Terry Smith to dismiss at 8:25 PM, second by Mark Hammer, 4-0, motion carried.

Susan V. Murray, Mayor

ATTEST:

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Greencastle Common Council Special Session Minutes

April 2, 2013

7:00 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Clerk Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham, and Phyllis Rokicki. Terry Smith and Mark Hammer Absent

II. Public Petitions and Comments- None

III. New Business

- A. **Ordinance 2013-1 (First Reading)- Fair Housing Ordinance** – Motion was made by Adam Cohen to accept Ordinance 2013-1 as presented, second by Phyllis Rokicki, 3-0, motion carried.

Common Council will have an Executive Session on May 7, 2013 at 7:00 p.m. at City Hall to discuss the purchase of property. Mayor Susan Murray will gather additional information for the Common Council before the May 7th meeting.

IV. Adjournment

Motion was made by Jinsie Bingham to adjourn the meeting at 7:35 Second Phyllis Rokicki, 3-0, motion carried

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Lynda R. Dunbar

Clerk Treasurer

Greencastle Common Council Regular Meeting Minutes

April 9, 2013

7:00 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present: Adam Cohen, Jinsie Bingham, Terry Smith and Phyllis Rokicki. Mark Hammer absent.

II. Public Petitions and Comments: Relay for Life will be held at DePauw University on April 27, 2012 from 12 p.m. till 12 a.m.

III. Special Requests

- A. Noise Ordinance Wavier Request- Phi Gamma Delta – Motion was made by Phyllis Rokicki to accept the Noise Ordinance Request as presented, second by Terry Smith, 4-0, motion carried.
- B. Street Closure DePauw- Paul Dugdale Little 5 – Motion by Adam Cohen to accept the new street closures for the DePauw Little 5 once DePauw presents certificate of liability and rider release form to Laurie Hardwick, second by Jinsie Bingham, 4-0, motion carried.

IV. Department Reports

- A. Cemetery – Ernie Phillips
- B. Engineer –
- C. Fire Department – Bill Newgent
- D. Park and Recreation – Rod Weinschenk
- E. Planner – Shannon Norman
- F. Police Department – Tom Sutherlin
- G. Department of Public Works – Brad Phillips
- H. Water & Wastewater Department – Richard Hedge
- I. City Attorney - Laurie Robertson Hardwick

V. Reports

- A. Mayor's Report - Common Council will have an Executive Session on May 7, 2013 at 7:00 p.m. at City Hall to discuss the purchase of property.
- B. Clerk-Treasurer's Report - State Board of Account still working on audit.
- C. Councilors' Report – Common Council will be presenting a scholarship to a Greencastle High School Senior at the GHS Awards Night on May 17, 2013.

VI. Approval of Minutes

- A. Regular Session- March 12, 2013- Motion was made by Jinsie Bingham to accept the minutes with a correction made to the word sidewalk, second by Terry Smith, 4-0, motion carried

VII. Approval of City Claims – Motion was made by Adam Cohen to accept the claims as presented, second by Terry Smith, 4-0, motion carried.

VIII. Old Business

- A. **Ordinance 2013-1 Fair Housing Ordinance (Second Reading) –** Motion was made by Adam Cohen to accept Ordinance 2013-1 as presented, second by Terry Smith, 4-0, motion carried.

IX. New Business

- A. **Resolution No. 2013-6 Resolution Authorizing Application Submission and Local Match-** Motion was made Terry Smith to accept Resolution No. 2013-6 as presented, second by Phyllis Rokicki, 4-0, motion carried.
- B. **Resolution No 2013-7 Recognizing the Accomplishments of the DePauw Women’s Basketball Season-** Motion was made by Phyllis Rokicki to accept Resolution 2013-7 as presented, second Jinsie Bingham, 4-0, motion carried.
- C. **New Appointment to the Sustainability Commission-** Motion was made by Adam Cohen to appoint Anthony Baratta to the Sustainability Commission, second by Terry Smith, 4-0, motion carried.
- D. **Resolution No. 2013-8 Refinance County Economic Development Income Tax Revenue Bond, Series 2001-** Motion was made by Terry Smith to accept Resolution 2013-7 as presented, second Jinsie Bingham, 4-0, motion carried.

X. Adjournment

Motion by Jinsie Bingham to dismiss at 8:00 PM, second by Terry Smith, 4-0, motion carried.

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

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Lynda R. Dunbar
Clerk Treasurer

Greencastle Common Council Regular Meeting

Agenda

May 14, 2013

7:00 P.M.

Greencastle City Hall

- I. Call to Order; Roll Call**
- II. Public Petitions and Comments**
- III. Special Requests**
 - A. Almost Home – Gail Smith
- IV. Department Reports**
 - A. Cemetery – Ernie Phillips
 - B. Engineer –
 - C. Fire Department – Bill Newgent
 - D. Park and Recreation – Rod Weinschenk
 - E. Planner – Shannon Norman
 - F. Police Department – Tom Sutherlin
 - G. Department of Public Works – Brad Phillips
 - H. Water & Wastewater Department – Richard Hedge
 - I. City Attorney - Laurie Robertson Hardwick
- V. Reports**
 - A. Mayor's Report
 - B. Clerk-Treasurer's Report
 - C. Councilors' Report
- VI. Approval of Minutes**
 - A. Special Session – April 2, 2013
 - B. Regular Session- April 9, 2013
- VII. Approval of City Claims**
- VIII. Old Business**
- IX. New Business**

- A. Resolution No. 2013-9 – A Resolution Authorizing Funding of the Greencastle/Putnam County Development Center From Industrial Development Funds.**
- B. Resolution No. 2013-10 – A Resolution Declaring an Economic Revitalization Area (Chiyoda USA Corporation)**
- C. Ordinance 2013-2 (First Reading)- An Ordinance of the City of Greencastle authorizing the current refunding by the City of its Sewage Works Revenue Bonds, Series 2000; authorizing the issuance of sewage works refunding revenue bonds for such purpose; providing for the collection, segregation and distribution of the revenues of the sewage works; the safeguarding of the interests of the owners of the sewage works refunding revenue bonds authorized herein; other matters connected therewith, and repealing ordinances inconsistent herewith**
- D. Ordinance 2013-3 (First Reading)- An Ordinance Amending Ordinance 2012-10, An Ordinance Establishing The Size of the Department of City Government of the City of Greencastle, Indiana, Fixing Salaries for the Employees of Such Departments and Fixing the Salaries for the Employees of Such Departments and Fixing the Salaries of Certain Other Appointed Officials for the Year 2013.**
- E. Ordinance 2013-4 (First Reading) – An Ordinance Amending Section 6-70 of the Greencastle City Code Regarding Abatement of Rank Vegetation.**
- F. Purchase of Property – Beyond Homelessness Inc.**

X. Adjournment

City of Greencastle

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Lynda R. Dunbar
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Greencastle Common Council Special Session Agenda

May 20, 2013

6:30 P.M.

Greencastle City Hall

- I. **Call to Order; Roll Call**

- II. **Old Business**
 - A. **Ordinance 2013-2 (Second Reading)- An Ordinance of the City of Greencastle authorizing the current refunding by the City of its Sewage Works Revenue Bonds, Series 2000; authorizing the issuance of sewage works refunding revenue bonds for such purpose; providing for the collection, segregation and distribution of the revenues of the sewage works; the safeguarding of the interests of the owners of the sewage works refunding revenue bonds authorized herein; other matters connected therewith, and repealing ordinances inconsistent herewith**

 - B. **Ordinance 2013-3 (Second Reading)- An Ordinance Amending Ordinance 2012-10, An Ordinance Establishing The Size of the Department of City Government of the City of Greencastle, Indiana, Fixing Salaries for the Employees of Such Departments and Fixing the Salaries for the Employees of Such Departments and Fixing the Salaries of Certain Other Appointed Officials for the Year 2013.**

 - C. **Ordinance 2013-4 (Second Reading) – An Ordinance Amending Section 6-70 of the Greencastle City Code Regarding Abatement of Rank Vegetation.**

- III. **Adjournment**

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Lynda R. Dunbar
Clerk Treasurer

Greencastle Common Council Regular Meeting

Agenda

June 11, 2013

7:00 P.M.

Greencastle City Hall

- I. Call to Order; Roll Call**
- II. Public Petitions and Comments**
- III. Special Requests-** Greencastle Housing Authority-Nicole Christlieb
- IV.**
- V. Department Reports**
 - A. Cemetery – Ernie Phillips
 - B. Engineer –
 - C. Fire Department – Bill Newgent
 - D. Park and Recreation – Rod Weinschenk
 - E. Planner – Shannon Norman
 - F. Police Department – Tom Sutherlin
 - G. Department of Public Works – Brad Phillips
 - H. Water & Wastewater Department – Robert Lovell
 - I. City Attorney - Laurie Robertson Hardwick
- VI. Reports**
 - A. Mayor’s Report
 - B. Clerk-Treasurer’s Report
 - C. Councilors’ Report
- VII. Approval of Minutes**
 - A. Regular Session – May 14, 2013
 - B. Special Session- May 20, 2013
- VIII. Approval of City Claims**
- IX. Old Business**
- X. New Business**

- A. **Resolution 2013 - 11** - A Resolution Reaffirming Resolution 2013-10 and Declaring and Economic Revitalization Area and Recommended Tax Deduction (Chiyoda USA Corporation)
- B. **Resolution 2013-12** - A Resolution Affirming Chiyoda USA Corporation of Compliance with Statements of Benefits
- C. **Resolution 2013-13** - A Resolution Affirming Crown Equipment Corporation of Compliance with Statements of Benefits
- D. **Resolution 2013-14** - A Resolution Affirming F. B. Distro Distribution Center, LLC (2006/2008 Expansion) of Compliance with Statements of Benefits
- E. **Resolution 2013-15** - A Resolution Affirming Garmong Development Company, LLC of Compliance with Statements of Benefits
- F. **Resolution 2013-16** - A Resolution Affirming Heartland Automotive LLC of Compliance with Statements of Benefits
- G. **Resolution 2013-17** - A Resolution Affirming IAC Greencastle LLC of Compliance with Statements of Benefits
- H. **Resolution 2013-18** - A Resolution Affirming Phoenix Closures, Inc. and Cuatro, LLC, of Compliance with Statements of Benefits
- I. **Resolution 2013-19** – A Resolution Declaring and Economic Revitalization Area (IAC Greencastle, LLC)

XI. Adjournment

City of Greencastle

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Lynda R. Dunbar
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Greencastle Common Council Regular Meeting Minutes

July 9, 2013

7:00 P.M.

Greencastle City Hall

I. **Call to Order; Roll Call**

Mayor Murray called the meeting to order at 7:00 PM; upon roll by Deputy Clerk-Treasurer Pam Pierce the following were present: Adam Cohen, Jinsie Bingham, Mark Hammer, Terry Smith and Phyllis Rokicki.

II. **Public Petitions and Comments:** Norman Chad presented to the group his outreach to local Industry.

III. **Public Hearing:** Tax Abatement Request by IAC Greencastle LLC Motion by Adam Cohen to close the Public Hearing, second Mark Hammer, 5-0, motion carried.

IV. **Special Requests**

Noise Ordinance Waiver- Elks- Willie Hoagland. – A motion was made by Terry Smith to grant a waiver to the Elks on July 13, 2013 from 5 p.m. to midnight in the 202 South Indiana parking lot, second Jinsie Bingham, 5-0, motion carried.

Street Closure – Putnam County 4-H Fair Parade- Dorothy Edwards- Motion by Terry Smith to accept the street closures for the 4-H Parade on July 19, 2013, from 5:00-8:30 pm. second by Phyllis Rokicki, 5-0, motion carried.

V. **Department Reports**

- A. Cemetery – Ernie Phillips
- B. Engineer –
- C. Fire Department – Bill Newgent
- D. Park and Recreation – Rod Weinschenk
- E. Planner – Shannon Norman
- F. Police Department – Tom Sutherlin
- G. Department of Public Works – Brad Phillips
- H. Water & Wastewater Department – Robert Lovell
- I. City Attorney - Laurie Robertson Hardwick

VI. **Reports**

- A. Mayor's Report – Frontier is working on Indiana Street and there will be some street closures. Will be finishing up Albin Pond Dam Project weather permitting.

- B. Clerk-Treasurer's Report - Budget packets will be available to council before next meeting for them to review. Watch e-mail for when they will be available for pick-up.
- C. Councilors' Report – Adam Cohen announced he received email today that SBOA audit is available for the public. He wanted to thank Clerks office for a job well done.

VII. Approval of Minutes

A. Regular Session- June 11, 2013- Motion was made by Jinsie Bingham to accept the Regular Session minutes as presented, second Phyllis Rokicki, 5-0 motion carried.

VIII. Approval of City Claims – Motion was made by Mark Hammer to accept the claims as presented, second by Terry Smith, 5-0, motion carried.

IX. Old Business- None

X. New Business

A. **Resolution 2013 - 20** - A Resolution Reaffirming Resolution 2013-19 and Declaring and Economic Revitalization Area and Recommended Tax Deduction for IAC Greencastle, LLC- Motion was made by Mark Hammer to accept Resolution No. 2013-20 as presented, second Jinsie Bingham, 5-0, motion carried.

XI. Adjournment

Motion by Jinsie Bingham to dismiss at 7:40 PM, second by Terry Smith, 5-0, motion carried.

Susan V. Murray, Mayor

ATTEST:

Lynda R. Dunbar, Clerk Treasurer

