

City of Greencastle

City Hall
One North Locust Street, P.O. Box 607
Greencastle, Indiana 46135
765.653.9211
tglenncityofgreencastle.com



Teresa P. Glenn

Clerk Treasurer

GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

January 19, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – December 15, 2010
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
- VI. New Business
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS SPECIAL SESSION AGENDA

February 2, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Old Business
- IV. New Business
 - A. People Pathway
 1. Albin Pond Project
 - a) Change order #7
- V. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

February 15, 2011

2:00 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – January 19, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
 - A. Update on water line rehabilitation/repair.
- VI. New Business
 - A. Customer Request for Water Adjustment
 - B. INDOT – People Pathways
 1. Final completion paper work
 - C. Albin Pond Pathway
 1. Change Order #7
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

March 16, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – February 15, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
- VI. New Business
 - A. Personnel Policy Update
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

April 20, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – March 16, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
- VI. New Business
 - A. Cross connection proposal
 - B. Request for vehicle purchase
 1. Richard Hedge request for 2 trucks for Utility Department
 - C. Proposal for bar screens
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

May 18, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – April 20, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
 - A. Bill Fenlon request for utility bill adjustment to 2 N Jackson Street
 - B. Cross connection proposal (tabled from April meeting)
 - C. Energy Proposal review
- VI. New Business
 - A. Resolution BOW 2011-2
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

June 15, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – May 18, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
- VI. New Business
 - A. Sewer Leak Adjustment Request
 1. Steve Jones for E Street Holdings, Inc.
 - B. Special consideration for adjustment on 105 Fairview St – Rod Gaffney
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

July 20, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – June 15, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
- V. Old Business
- VI. New Business
 - A. Proposals for 231 Repairs
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS SPECIAL SESSION AGENDA

August 3, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call

- II. New Business
 - A. 2011 Sidewalk Project
 - 1. Notice of Award
 - 2. Notice to Proceed
 - B. 2011 Road Resurfacing
 - 1. Notice of Award
 - 2. Notice to Proceed

- III. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

August 17, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – July 20, 2011
 - B. Special Session – August 3, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
 - G. Park and Recreation – Rod Weinschenk
- V. Old Business
 - A. Proposals for 231 Repair, tabled from July, 2011
- VI. New Business
 - A. Contract with Bernardin, Lochmueller and Assoc. for South Street Engineering.
 - B. Grant Administration Contract for IHADA
 - C. Grant Administration Contract STAR Development
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION

AGENDA

4:30 PM

September 21, 2011

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – July 20, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
 - G. Park and Recreation – Rod Weinschenk
- V. Old Business
- VI. New Business
 - A. IHEDA Housing Rehabilitation Program – Housing Procedures Manual
 1. Discussion and approval to accept
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION AGENDA

October 19, 2011

4:30 PM

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – September 21, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
 - G. Park and Recreation – Rod Weinschenk
- V. Old Business
 - A. Gillespie Street Contract
 - 1. Change Order
- VI. New Business
 - A. HSIP Sign Replacement Project in the City of Greencastle
 - B. INDOT Letter
 - C. State Inspection of Big Walnut Creek Dam
- VII.
- VIII. Approval of Claims
 - A. Water
 - B. Wastewater
- IX. Adjournment

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GREENCASCADE BOARD OF WORKS SPECIAL SESSION

AGENDA

10:30 AM

November 4, 2011

Fire Department

- I. Call to Order: Roll Call
- II. Interviews of Firefighter Applicants
- III. Appointment of Firefighter
- IV. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION

AGENDA

4:30 PM

November 16, 2011

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – October 19, 2011
 - B. Special Session – November 4, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
 - G. Park and Recreation – Rod Weinschenk
- V. Old Business
- VI. New Business
 - A. Fire Department Memorandum of Understanding with Putnam County; Use of County Property for Training.
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment

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GREENCASCADE BOARD OF WORKS REGULAR SESSION

AGENDA

4:30 PM

December 21, 2011

City Hall

- I. Call to Order: Roll Call
- II. Special Requests
- III. Approval of Minutes
 - A. Regular Session – November 16, 2011
- IV. Department Reports
 - A. Fire Department – Bill Newgent
 - B. Police Dept. – Tom Sutherlin
 - C. Department of Public Works – Brad Phillips
 - D. Planner – Shannon Norman
 - E. Water & Wastewater – Richard Hedge
 - F. Attorney – Laurie Hardwick
 - G. Park and Recreation – Rod Weinschenk
- V. Old Business
- VI. New Business
 - A. Approval of Water Budget
 - B. Approval of Wastewater Budget
 - C. Utility End of the Year Write Off
 - D. Approval of Project Coordination Contract with INDOT
 - E. Mutual Release and Settlement Agreement
- VII. Approval of Claims
 - A. Water
 - B. Wastewater
- VIII. Adjournment