

**CITY OF GREENCASTLE, INDIANA  
APPLICATION FOR DEMOLITION**

**Property Address** \_\_\_\_\_

**Owner** Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**Contractor** Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Structure to be demolished:

___ Residential	Number of Stories: _____
___ Commercial / Industrial	Total Square Feet: _____
___ Accessory Building: Explain _____ ( i.e. garage )	Cost of Demolition: _____

**PERMIT REQUIREMENTS:** Individual who signs permit shall be responsible for locating, accessing and capping the existing sewer line tap. Prior to covering cap, a **mandatory** inspection by the Wastewater Treatment Department is **required**. To schedule an inspection, phone **765-653-3394**.

State of Indiana statute also requires a demolition permit applicant to reveal the location where the debris created from the demolition will be dumped. Address or location of site:

\_\_\_\_\_  
\_\_\_\_\_

The City of Greencastle is within an Indiana MS4, for all construction projects, you are responsible for keeping all debris, dirt, gravel, mud out of city street, alley, thoroughfare or storm sewer. All dust to be kept to a minimum.

City Code 6-146 does not allow the use of machinery or equipment between the hours of 10:00 p.m. and 8:00 a.m. which disturbs the peace or welfare of the neighborhood.

Questions concerning these directives and requirements should be directed to the Greencastle Building Commissioner at 765-653-8522.

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the demolition shall conform to the regulations in the Greencastle building And Zoning Ordinance.

Fee: \_\_\_\_\_

Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Date

## Demolition Permit

### Permit Procedures / Common Questions

#### Commercial and Non-Commercial

Address – Does the request fall within the jurisdiction of the City Building Division? If not the customer does not need to contact the Putnam Co. Building Dept. because they **do not issue** demolition permits.

Requirements –State and City requirements are outlined in the attachments. Commercial demolitions require an asbestos building inspection to be performed by an Indiana licensed asbestos building inspector prior to demolition or any renovation operation that might disturb asbestos-containing building materials.

Permit Application – The application form and payment are to be turned directly into the Building Department for issuance. The Clerk will process the payment and complete the receipt portion on the side of the permit. A separate receipt will be issued for the Building Division record. A Copy of the permit application and permit (white copy) given to customer. Original documents will remain on file.

Cost - \$25.00 per permit.

Inspections –Site inspections will be conducted at beginning and end of demolition although additional inspections may be conducted randomly during project. Water and Sewer taps/lines are required to be inspected by the corresponding departments **before** being capped. See City Requirements for Demolition attached.

Any land disturbance over 1 acre may require a permit from the Indiana Department of Environmental Management, please contact Planning Department if you have any question.

## **REQUIREMENTS FOR DEMOLITIONS**

### **City of Greencastle, Indiana**



A demolition permit has certain requirements which are agreed upon when a permit is issued. The following are the requirements which the contractor and property owner must follow:

- ▶ The individual who signs the permit shall be held responsible for locating, accessing and capping the existing sewer line tap. Prior to covering the cap, a mandatory inspection by the Wastewater Treatment Department is required. To schedule an inspection, phone (765) 653-3394.
- ▶ The individual who signs the permit shall be held responsible for locating, accessing and capping the existing water line tap. Prior to covering the cap, a mandatory inspection by the Water Department is required. To schedule an inspection, phone (765) 653-5812.
- ▶ State of Indiana statute also requires a demolition permit applicant to reveal the location where the debris created from the demolition will be dumped. If you change the location stated on the permit, you are to notify the City of Greencastle.
- ▶ For all construction projects, you are responsible for keeping all debris, dirt, gravel, and mud out of any City street, alley, thoroughfare or storm sewer. All dust is to be kept to a minimum.
- ▶ City Code 6-146 does not allow the use of machinery or equipment between the hours of 10:00 p.m. and 8:00 a.m. which disturbs the peace or welfare of the neighborhood.

Questions concerning these directives and requirements should be directed to the Greencastle Building Commissioner at (765) 653-8522 or to the City Planner at (765) 653-7719.





## INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

*We Protect Hoosiers and Our Environment.*

*Mitchell E. Daniels Jr.*  
Governor

*Thomas W. Easterly*  
Commissioner

100 North Senate Avenue  
Indianapolis, Indiana 46204  
(317) 232-8603  
Toll Free (800) 451-6027  
[www.idem.IN.gov](http://www.idem.IN.gov)

### **Disposal of Nonfriable Asbestos -Containing Materials Asbestos Containing Floor Tiles and Asphalt-Based Roofing Products**

Asbestos containing resilient floor coverings and asphalt based roofing products which are nonfriable and will not be made friable through sanding, grinding, cutting, or abrading are not regulated as asbestos-containing material under the National Emission Standard for Asbestos (NESHAP) or Solid Waste Management Rule 329 IAC 10-8.1-12. Therefore, floor tiles, asphalt based siding and asphalt-based roofing materials which are in good condition may be removed and sent to a permitted solid waste disposal site as solid waste. No bagging, labeling, special handling, permits, or additional fees are required by this Office. However, this Office strongly encourages disposing of these materials at a permitted municipal solid waste landfill since such facilities have operational requirements which decrease the probability of causing a public health or environmental threat. If these materials are in poor condition (indicated by peeling, cracking, or crumbling), and/or if the materials will be or have been made friable, they must be handled and disposed of as friable asbestos.

#### **Asbestos Containing Transite and Slate Board Roofing**

Nonfriable asbestos-containing transite and slate board roofing materials have a high probability of becoming crumbled, pulverized or reduced to powder during disposal (i.e., unloading and compaction). Therefore, if these materials are from a commercial, industrial, or institutional structure, they must be disposed at a permitted municipal solid waste landfill. Such landfills are required to comply with the state asbestos disposal requirements of 329 IAC 10-8.1-12. With these materials the generator must: 1) give the disposal facility sufficient notice before disposal; 2) ensure an asbestos waste shipment disposal record accompanies each load to the landfill; and 3) properly label the material with the generator's name, address and telephone number, the contractor's name, address and telephone number (if a contractor was used) and indicate that asbestos-containing materials are enclosed. Although residential structures are exempt from the state asbestos disposal requirements of 329 IAC 10-8.1-12, homeowners are not exempt from 329 IAC 10-4-2 which states, "No person shall cause or allow the storage, containment, processing, or disposal of solid waste in a manner which creates a threat to human health or the environment." Therefore, it is strongly recommended that asbestos containing transite and slate board from residential structures also be handled in the same fashion as asbestos from nonresidential structures.

Additional questions concerning disposal of asbestos-containing materials can be addressed by telephoning (800) 451-6027 and asking to speak to the special waste inspector in the Office of Land Quality. To obtain information concerning the proper handling of friable asbestos containing materials during renovation or demolition projects and for state/federal asbestos removal project notification requirements please contact an asbestos compliance and enforcement manager at (800) 451-6027.

**\*Before beginning any project where asbestos is involved always contact your local health department to be sure any local ordinances governing asbestos are being followed.**

Indiana Department of Environmental Management  
Office of Land Quality  
100 North Senate  
Indianapolis, IN 46204  
OLQ PH: (317) 232-8941

## **Disposal Criteria for Construction and Demolition Waste**

The following information is provided as guidance for the proper disposal of construction and demolition waste.

Disposal of construction/demolition (C/D) waste is a regulated activity. C/D waste is defined in 329 IAC 10-2-37 as, "...solid waste resulting from the construction, remodeling, repair, or demolition of structures. Such wastes may include any of the following: (1) scrap lumber; (2) bricks; (3) concrete; (4) stone; (5) glass; (6) wallboard; (7) roofing; (8) plumbing fixtures; (9) wiring; (10) nonasbestos insulation." **These waste types must be disposed of at a State permitted solid waste management facility.**

Certain solid waste management activities are not subject to the Rule and as such are not regulated by IDEM. Rule 329 IAC 10-3-1 states, "The following solid waste management activities are not subject to the provisions of the article: **Disposing of only uncontaminated rocks, bricks, concrete, road demolition waste materials, or dirt.**" These materials are not required to be disposed at a State permitted solid waste management facility. Although these items are not regulated by solid waste disposal rules they may be regulated by other rules and/or statutes, depending on the area being utilized for disposal, such as a wetland or flood area.

The Indiana Air Pollution Control Rule 326 IAC 4-1 prohibits the open burning of waste material. Section 5 of this rule states, "Any person who allows the accumulation or existence of combustible material which constitutes or contributes to a fire causing air pollution shall not be excused from the responsibility thereof on the basis that the fire was set by vandals, accidental or an act of God."

Any violation of these rules may subject the violator to legal action by the State of Indiana. Such action may include, but not be limited to, the imposition of a civil penalty in addition to being required to dispose all solid waste at a State approved solid waste management facility. IC 13-30-4-1 authorizes a civil penalty of up to \$25,000 per day of violation.

If you have a questions concerning this topic please contact the Compliance Branch, Office of Land Quality at (317) 234-6923.